

**ST. LOUIS COUNTY, MISSOURI**  
**APPLICATION FOR**  
**A.S.M.E. - N.B.B.P.V.I. CERTIFIED CONTRACTOR LICENSE**  
**FEE \$45.00** (make check payable to : St. Louis County Treasurer)

Contractor: \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_  
Address City State Zip

Name and supplemental information of the individual designated  
as the contractor/licensee:

Name \_\_\_\_\_ Birth Date \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Social Security Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Res Phone # \_\_\_\_\_

Residence \_\_\_\_\_  
Address City State Zip

I am applying for a boiler and pressure vessel repair and alteration contractor license under one of the following conditions.  
Please check all that apply:

- G I) I am a holder of an A.S.M.E. Certificate of Authority with extension to field work** which authorizes myself and my employees to engage in the repair and alteration of boilers, steam generators, and pressure vessels covered by the Code; **OR**
- G II) I am a holder of a "R" Certificate of Authority issued by the National Board of Boiler and Pressure Vessel Inspectors** which authorizes myself and my employees to engage in the repair and alteration of boilers, steam generators, and pressure vessels covered by the Code.

**SEE REVERSE SIDE FOR COMPLETION OF APPLICATION FORM**

**Note: Proof of liability insurance and a current surety bond together with a copy of the appropriate Certificate or Certificates of Authority must be submitted with this application. The Contractor and their employees must be issued an identification card, to be provided by the licensee, authorizing the individual to perform repairs and alteration work on boilers, steam generators, and pressure vessels which are covered by the Mechanical Code.**

**The identification card shall contain: the name of the contractor, the license number, and the name of the employee. Said employee shall also carry a card or other form of documentation confirming certification by A.S.M.E. or N.B.B.P.V.I.**

*I hereby affirm the information provided on this application and all attachments to be true to the best of my knowledge and I hereby make application for the License indicated above.*

**Officer of the Contractor**

**Licensee (if different than officer of the contractor)**

*Printed Name:* \_\_\_\_\_ *Printed Name:* \_\_\_\_\_

*Signature:* \_\_\_\_\_ *Signature:* \_\_\_\_\_

*Title:* \_\_\_\_\_ *Title:* \_\_\_\_\_

*Date:* \_\_\_\_\_ *Date:* \_\_\_\_\_

1. Any misstatement or misrepresentation in said application will disqualify the applicant.
2. The applicant will be notified in writing of the action of the board following review of the application.
3. In the event an applicant fails to qualify for a license, the application fee deposited will not be refunded.  
If a new application for examination is made, it must be accompanied by the fee specified by law.

**ST. LOUIS COUNTY DEPARTMENT OF PUBLIC WORKS  
MECHANICAL LICENSING**

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**FOLLOW THESE INSTRUCTIONS OR THE BOND WILL NOT BE APPROVED.**

1. Be sure the appropriate bond conforms to that of the St. Louis County Dept. of Public Works.
2. Include the licensee name, "dba" company name, address with zip code, on page 1.
3. Bond must be signed by principal (mechanical contractor's responsible officer)
  - a. If applicant is a corporation, the corporate seal should be impressed;  
(or if there is none, so stated)
  - b. If other than individual's own name is used, state if corporation or sole proprietorship
4. Underneath all signatures, type or legibly print the names, and their job titles.
5. The signature of the principal of the company/corporation/partnership must be notarized.
6. Bond must be signed by the surety company's attorney-in-fact and the signature notarized.
7. The surety company's Power of Attorney letter must be attached to the bond.

This is the "obligee" information and the mailing address:      MECHANICAL LICENSING  
ST. LOUIS COUNTY PUBLIC WORKS  
41 S. CENTRAL AVE.  
ST. LOUIS MO 63105

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Certificate of Insurance must conform to the following:

- Owners or operators of amusement devices must carry a minimum of one million dollars per occurrence general liability insurance.
- All other registrants must carry a minimum of five hundred thousand dollars liability insurance for bodily injury and property damage.
- Certificate must name St. Louis County as the "certificate holder".
- Certificate must include the registered contractor's name, "dba" company name, address with zip code.

Questions? Call the Mechanical Licensing Clerk @ (314) 615-7096

***2-page bond form follows***

**ST. LOUIS COUNTY, MISSOURI  
LICENSED MECHANICAL CONTRACTORS BOND**

**BOND NUMBER \_\_\_\_\_**

KNOW ALL MEN BY THESE PRESENTS, that we \_\_\_\_\_,  
of \_\_\_\_\_, State of \_\_\_\_\_ (a corporation duly  
organized under the laws of the State of Missouri), hereinafter referred to as "PRINCIPAL", and  
\_\_\_\_\_, a corporation duly organized under the laws of the  
State of \_\_\_\_\_, hereinafter referred to as "SURETY", are held and firmly bound unto St.  
Louis County, Missouri, in the sum of TEN THOUSAND DOLLARS (\$10,000.00) for the payment of which the  
PRINCIPAL binds itself, its heirs, executors, administrators, successors and assigns, and the SURETY binds itself,  
its successors and assigns, jointly and severally by these presents.

WHEREAS, the Mechanical Code of St. Louis County, Missouri, Chapter 1108 SLCRO, 1974, as  
amended, requires an applicant for a Mechanical Contractors License to file with the County Clerk an indemnifying  
bond with good and sufficient sureties to St. Louis County, Missouri; and

WHEREAS, the PRINCIPAL has made application to St. Louis County for a Mechanical Contractors  
License in accordance with the Mechanical Code of St. Louis County, Chapter 1108 SLCRO, 1974, as amended.

NOW, THEREFORE, the condition of the foregoing obligation is such that if the PRINCIPAL is granted  
an Mechanical Contractors License pursuant to the Mechanical Code of St. Louis County, Chapter 1108 SLCRO,  
1974, as amended, and if PRINCIPAL shall faithfully: A) observe all ordinances, rules and regulations adopted for  
the public health and safety pertaining to mechanical work performed within St. Louis County, Missouri; and B)  
indemnify St. Louis County, Missouri, or any other governmental agency, or any person, firm or corporation for  
any damage or injury sustained through the negligence of such PRINCIPAL, its servants, agents or employees in  
performing mechanical work or for any damages or injury sustained due to such PRINCIPAL's failure to perform  
mechanical work in a careful and workmanlike manner in conformity with Chapter 1108 SLCRO, 1974, as  
amended; and C) pay to St. Louis County, Missouri, all fees due  
St. Louis County, Missouri, within thirty (30) days from due date; and D) indemnify any person, firm or  
corporation with whom said PRINCIPAL contracts to do work for damages sustained due to failure of  
PRINCIPAL to do the work contracted, then this obligation shall be void. Otherwise, this obligation shall remain  
in full force and effect and the same may be sued upon by St. Louis County, Missouri, or by any person, firm or  
corporation with whom the PRINCIPAL may hereafter contract to perform mechanical work for any damage  
sustained by St. Louis County or by any such person, firm or corporation on account of the failure of the  
PRINCIPAL to observe, perform or satisfy conditions A through D of the preceding paragraph.

PRINCIPAL and SURETY are aware that ordinances, laws, rules, regulations and/or fees pertaining to  
mechanical work are subject to change. PRINCIPAL and SURETY agree to be bound by any such changes and  
hereby expressly waive notice of any such change.

This bond shall take effect on \_\_\_\_\_, 20\_\_\_\_, and shall remain in full force and effect  
until conditions A through D of this bond have been fully and faithfully observed, performed, or satisfied, provided  
however that PRINCIPAL or SURETY may terminate this bond upon thirty (30) days' written notice to the St.  
Louis County Director of Public Works as to obligations arising from mechanical work for which no permit has yet  
been issued by St. Louis County and for which the PRINCIPAL has not begun any mechanical work. This bond  
cannot be canceled or terminated as to any obligation arising from mechanical work once St. Louis County has  
issued a permit for such work.

INSURANCE/BONDING COMPANY NAME \_\_\_\_\_

BOND # \_\_\_\_\_

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**ACKNOWLEDGEMENT OF PRINCIPAL**

(Firm / Corporation / Individual)

PRINCIPAL: \_\_\_\_\_ (contractor's company name)

By: \_\_\_\_\_ (signature of company's responsible officer)  
(name and title typed or printed below)

Licensee: \_\_\_\_\_ (signature of licence holder)  
(name and title typed or printed below)

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, before me personally appeared \_\_\_\_\_ (name of company officer) the above signed officer who acknowledged himself/herself to be the \_\_\_\_\_ (title) of \_\_\_\_\_ (name of company) and that he/she as such officer being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the \_\_\_\_\_ (contractor's company name) a \_\_\_\_\_ (company/corporation/partnership) by himself/herself as such officer.

In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

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**ACKNOWLEDGEMENT OF SURETY**

SURETY: \_\_\_\_\_

By: \_\_\_\_\_  
(Attorney-in-Fact)

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, before me personally appeared \_\_\_\_\_, who being sworn, stated that he/she is attorney-in-fact for surety, \_\_\_\_\_, and that he/she signed this instrument as attorney-in-fact for the foregoing surety.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

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**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
St. Louis County Counselor