

NOTICE TO INDUSTRY

Mechanical license renewal of Journeymen

April 2020

With current world conditions and the closure of many educational centers it may not be possible to gain Professional Units of Education (PEU) in person as outlined in the Mechanical Ordinance. Another option is online meeting room software such as WebEx or Skype that allows individuals to attend a course without the need to meet in person.

Until further notice, all sponsored courses approved by the Mechanical Board, are eligible for this type of training method. It is the sponsor's responsibility to ensure that the training is held to the same standards as having a meeting in person, such as attendance, attention to the material and providing quizzes or tests to participants. Sponsors will also specify on Form CE-F, Continuing Education Course attendance roster, that the course was held "online" for location of course.

Individuals that are unable to gain PEU credit with license renewal expiration dates of March 1, 2020 to June 1, 2020 will have a period of 90 days after June 1, 2020 to complete PEU requirements and submit for renewal. This period applies only to individuals that require PEU's and do not have supporting documentation for the renewal process. Renewal license dates will remain the same and not change because of this extension.

Journeymen that have the required PEU's (green renewal notice) shall submit the renewal and are not granted the extension. License renewals that expire with the required PEUs will be required to requalify or be granted Board approval for a license to be renewed.

For reference, PEU Requirements outlined in the Mechanical Code.

All licensed Journeymen seeking renewal shall furnish proof of twelve (12) Professional Education Units (24 hours) received within the last three (3) years on the Mechanical Code or accepted practices in the performance of work covered by the Mechanical Code or equivalent proof of maintaining and improving Journeyman work skills as determined and approved by the Board. There may be a carryover of four (4) Professional Education Units (8 hours) in excess of the required hours to the next license cycle.