

## **NOTICE TO PRIVATE SWIMMING POOL SUPPLIERS, INSTALLERS and/or POOL CONTRACTORS**

Swimming Pool Suppliers, Installers and/or Pool Contractors are advised that the St. Louis County Mechanical Code requires pool heating systems for private residential swimming pools to be installed by registered financial responsible (bonded and insured) or licensed contractors and workers authorized to do mechanical work. The homeowner may do his own mechanical work on his own pool. For additional information regarding mechanical registration or licensing please call the Mechanical Licensing Clerk at 314-615-7096.

**Beginning September 1, 2003, applicants must also provide the signature of the registered or licensed mechanical contractor (or homeowner) that will be installing the heating system along with the signatures of the licensed electrician who will be doing the electrical work (when applicable), and the licensed plumber for plumbing work (when applicable), on the permit application for both in-ground and above-ground swimming pools. This information must be supplied prior to permit issuance.** Permits for private pools are generally issued as integrated permits; i.e., one permit for work to be done by more than one contractor.

Preferably the applicant will have all of the appropriate parties sign the bottom of the application before it is submitted to Public Works. **Application requests utilizing approved Master plan pools that qualified in the past for the “while-you-wait” process can still be processed as a “while-you-wait” permit provided the application has been signed beforehand by all parties.** If not signed in advance, the application for permit will be processed as a regular review and the applicant will be instructed to furnish the color copies with the appropriate signature on each when he returns to pick up his pool permit.

Pool permits requested by the homeowner himself likewise will be required to follow this same procedure. We ask that pool suppliers/retailers, as part of their customer service, inform the homeowner of the need for a pool permit and further advise them that Public Works publishes a guideline for the homeowner/pool contractor that contains basic information needed to apply for a permit to install a private pool. The guideline is available on our web site at [www.stlouisco.com/pubworks](http://www.stlouisco.com/pubworks) or by calling 615-7866. Permits are required for all swimming and bathing pools which equal or exceed 24” in depth or 250 square feet in area, or which are equipped with a water-recirculating system.

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Works Director, Code Enforcement