

## **Temporary Procedure for Commercial and Residential Re-Occupancies**

**Please check back frequently since this subject changes on a daily basis.**

### **Covid19 Update 3/18/20**

The St. Louis County Satellite Offices (North, South, and West) are closed to all persons except designated employees. No business may be transacted at any of those satellite offices. If you have any questions regarding the procedures outlined or not outlined in this document, please contact [314-615-5184](tel:314-615-5184)

#### **Applications for Commercial Re-Occupancies**

Please go to [www.stlouisco.com/pubworks](http://www.stlouisco.com/pubworks) and navigate to “applications” on the website. Please print and complete the application. Once completed, scan the application and email it to [permits@stlouisco.com](mailto:permits@stlouisco.com). Once the Permit Clerk processes the application, you will be contacted and asked for payment via credit card. Once the application has been paid for, you will be contacted with additional information.

#### **Applications for Residential Re-Occupancies**

Please go to [www.stlouisco.com/pubworks](http://www.stlouisco.com/pubworks) and navigate “neighborhood services” on the website. Please print and complete the application. Once completed, scan the application and email it to [permits@stlouisco.com](mailto:permits@stlouisco.com). Once the Permit Clerk processes the application, you will be contacted and asked for payment via credit card. Once the application has been paid for, the Residential Inspector will then contact you to make an appointment for the re-occupancy inspection.